JOB OPPORTUNITY

Job Title: Production Manager - Food Processing Industry

Responsible to: Chief Executive Director, CED

Place of work: CPE Modern Spice Factory Ngomgham Mankon Bamenda II Sub Division North West Region Cameroon

Job Overview:

We are seeking a highly skilled and motivated Production Manager to oversee our food processing operations. The ideal candidate will be responsible for managing all aspects of production, ensuring efficiency, quality, and safety standards are met. They will collaborate closely with other departments to optimize processes and achieve production goals while maintaining a focus on continuous improvement.

Key Responsibilities:

1. **Production Planning and Scheduling:** Develop and implement production plans to meet customer demand while optimizing resources and minimizing waste. Create production schedules and ensure timely execution of all production activities.

2. **Quality Control:** Establish and enforce quality control procedures to ensure that products meet regulatory requirements and exceed customer expectations. Monitor production processes and implement corrective actions as needed to maintain high-quality standards.

3. **Inventory Management:** Manage inventory levels of raw materials, packaging supplies, and finished goods to ensure uninterrupted production and timely order fulfillment. Implement inventory control measures to minimize waste and optimize inventory turnover.

4. **Operational Efficiency:** Identify opportunities to improve production efficiency and reduce costs through process optimization, automation, and technology upgrades. Implement best practices and lean manufacturing principles to streamline workflows and maximize productivity.

5. **Team Leadership:** Lead and motivate a team of production supervisors and operators to achieve production targets and uphold safety standards. Provide coaching, training, and performance feedback to ensure the development and engagement of team members.

6. **Safety Compliance:** Ensure compliance with all safety regulations and protocols to maintain a safe working environment for all employees. Conduct regular safety inspections, identify hazards, and implement corrective actions to mitigate risks.

7. **Budget Management:** Develop and manage the production budget, including labor, materials, and overhead costs. Monitor expenses and implement cost-saving initiatives to achieve budgetary goals without compromising quality or safety.

8. **Continuous Improvement:** Drive a culture of continuous improvement by encouraging feedback, soliciting ideas from team members, and implementing process enhancements. Regularly evaluate production metrics and KPIs to identify areas for improvement and track progress over time.

Qualifications:

- Master's degree in Food Science, Engineering, Business Administration, or a related field. Advanced degree or certification is a plus.

- Minimum of 2 years of experience in production management within the food processing industry, with a proven track record of success in optimizing production processes and achieving operational excellence.

- Strong knowledge of food safety regulations, quality control standards, and industry best practices (HACCP, GMP, TACCP).

- Demonstrated leadership skills with the ability to inspire and motivate cross-functional teams to achieve common goals.

- Excellent problem-solving skills and attention to detail, with the ability to analyze data, identify root causes of issues, and implement effective solutions.

- Proficiency in production planning software, FIFO systems, and Microsoft Office Suite.

- Excellent communication and interpersonal skills, with the ability to effectively collaborate with stakeholders at all levels of the organization.

- Strong organizational and time management skills, with the ability to prioritize tasks and meet deadlines in a fast-paced environment.

Benefits:

- Competitive salary commensurate with experience

- Health, dental insurance

- Retirement savings plan with CNPS

- Opportunities for career advancement and professional development

Application requirements

- Hand written application addressed to the CEO, Cowrie Products Enterprise, CPE
- Photocopies of all relevant documents
- Photocopy of National ID card

Deadline for submission of completed files 25/06/2024

All applications should be deposited at Farmer's One-Stop Shop Kobi Building Fish pond bridge adjacent Express Union Food Market of contact. **676873860 / 677965013**

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CED